

Institution	Universal Higher Education (UHE)
Policy name	Student Code of Conduct Policy
Policy Governance	Board of Directors

1. UHE requirements from a Code of Conduct

UHE's Code needs to serve a small, student-friendly, inner-city campus with a majority of international students. All students studying at UHE are expected to uphold the values and principles that make our campus a safe, respectful, and enriching place for everyone. By signing this document, you agree to adhere to the UHE Student Code of Conduct. This context seems to favour a code that is educative and simple to understand with reference to the four differentiating factors:

- Since students will sign a general declaration to abide by UHE policies on enrolment, it may be redundant to include the Code in the declaration; attention is more usefully drawn to the Code at Orientation.
- A small number of carefully worded principles would help readability, but the subparagraphs should be limited to key points. If UHE really expects the Code to be widely read, it should be limited to one A4 page that can be posted on walls.
- Language should be plain and comprehensible. Addressing the document to 'you' could help make it more personally relevant.
- The Code should refer to sanctions in other policies but not include its own sanctions.

2. Objectives

This concise and clear Code of Conduct is designed to be student-friendly, easy to understand, and aligned with the values of UHE's diverse and international community. The objective of this Policy is to establish a safe, respectful, and productive academic and social environment for UHE students.

3. Promulgation of the Student Code of Conduct

It is proposed that the Student Code of Conduct is:

Appended to the Student Support Framework and Policy;

- Included in Orientation presentations;
- Made available in printed form at Orientation;
- Posted around the campus walls;
- Included in all Learning Guides.

4. Policy Principles

4.1 Respect for Others

- **Respect and Dignity:** Treat all members of the UHE community with respect and dignity, irrespective of their background, culture, or beliefs.
- **Inclusivity:** Embrace diversity and foster an inclusive environment where everyone feels welcome and valued.
- **Non-Discrimination:** Avoid any form of discrimination, harassment, or bullying.
- You should work collaboratively and cooperatively with other members of the UHE establishment, whether they are students, staff, or people from external organisations UHE works with.
- Your communication - verbally, in writing and online - should be respectful and courteous.
- You should respect the privacy of other members of the UHE establishment.
- You should respect the opinions and beliefs of others and respect the right to free intellectual inquiry. Where you disagree, you should rationally discuss the question rather than get involved in violent or rude behaviour.
- You must not discriminate against members of the UHE establishment including on the basis of age, disability, sexual orientation or identity, race or sex.
- You must not engage in sexual harassment, hazing or any kind of interpersonal, psychological or physical violence.

4.2 Academic Integrity

- **Honesty:** Commit to honesty and integrity in all academic work.
- **Fairness:** Avoid cheating, plagiarism, and any other forms of academic misconduct.
- **Responsibility:** Take responsibility for your own learning and academic progress.
- You should become familiar with the concept of 'academic integrity', and undertake your academic work with integrity and honesty, avoiding practices like plagiarism, cheating, and collusion.
- You must not engage in fraudulent or corrupt behaviour.
- **Use of Generative AI:** Any use of Generative Artificial Intelligence (GAI) tools must be explicitly acknowledged by the students and should comply with UHE's Academic Integrity Policy and Procedure and guidelines on academic integrity. Unauthorised use of GAI to complete assignments, projects, quizzes, tests or examinations constitutes academic integrity breach.

4.3 Personal Responsibility

- **Conduct:** Behave in a manner that reflects positively on yourself and the UHE community.
- **Accountability:** Accept responsibility for your actions and their impact on others.
- **Health and Safety:** Follow all health and safety guidelines to ensure a safe campus environment.
- You should behave in a way that enhances UHE's reputation, especially during work integrated learning experiences.

4.4 Respect for Property

- **Campus Facilities:** Use UHE facilities and resources responsibly and considerately.
- **Personal Property:** Respect the personal property of others and the institution.
- **Environment:** Help maintain a clean and sustainable campus environment.

4.5 Reputation

- **Representation:** Represent UHE positively in all your interactions, both on and off-campus.
- **Behaviour:** Avoid any behaviour that could harm the reputation of UHE.
- **Engagement:** Participate in UHE activities and contribute to a positive campus culture.

5. Knowing your responsibilities as a UHE student

- You should become familiar with the UHE student policies on the UHE website, make sure you comply with them, and understand the penalties for breaching them.
- You should become familiar with the policies and rules of external organisations you attend as part of work integrated learning, and make sure you comply with them.

6. Review

The Student Code of Conduct Policy will be reviewed every three years, or more frequently as appropriate.