

Institution	Universal Higher Education (UHE)
Policy name	Assessment Grading Policy
Policy Governance	Academic Board

1. Introduction

Assessment grading is integral to assessing student work. Consistent grading of assessments ensures assessment integrity and high standards. The use of consistent grading across the institution also assures students about assessment expectations. It also places onus on staff to ensure that feedback is provided to students using standard grading practices. Although UHE staff at various levels contribute to the determination of grades, the Academic Integrity Committee of Academic Board approves all final grades.

2. Policy principles

The awarding of grades requires academics to exercise professional judgement informed by well-designed assessment items that provide evidence of learning outcomes.

UHE's grading system supports the principles for assessment by ensuring that the awarding of grades

- is underpinned by robust criteria and standards
- is consistent across all disciplines of study
- incorporates moderation approaches

3. Policy outcomes

This policy is designed to

- promote the use of a fair and transparent grading system that is aligned to UHE's student assessment policy
- provide guidance on the allocation and moderation of grades and grade point averages.

4. UHE grading scale

UHE awards numeric grades on a 7-point scale which are used for the calculation of a grade point average (GPA). When determining the final grades, a subject may only have one grading scale applied (i.e. a 7-point scale).

5. Description of Grades

7 - High Distinction

Work provides evidence of an **exceptional level** of achievement of subject learning outcomes, such as

- thorough and well-reasoned critical analysis and evaluation of concepts, theories, and practice from the field of study
- creative and insightful application of well-integrated theoretical and practical knowledge to professional contexts.

Percentage range: 85%-100%.

6 - Distinction

Work provides evidence of a **very high level** of achievement of unit learning outcomes, such as

- thorough critical analysis and evaluation of concepts, theories and practice from the field of study

- insightful application of integrated theoretical and practical knowledge to professional contexts.

Percentage range: 75%-84%.

5 – Credit

Work provides evidence of a **high level** of achievement of unit learning outcomes, such as

- critical analysis and evaluation of key concepts, theories and practice from the field of study
- effective application of theoretical and practical knowledge to professional contexts.

Percentage range: 65%-74%.

4 – Pass

Work provides evidence of an **acceptable level** of achievement of unit learning outcomes, such as

- adequate analysis and evaluation of key concepts, theories and practice from the field of study
- sound application of fundamental theoretical and practical knowledge to professional contexts.

Percentage range: 50%-64%.

Fail Grades

3 – Marginal Fail

Work provides evidence of limited and/or disconnected learning which fails to demonstrate that subject learning outcomes have been achieved. Students who receive a grade of 3 in a subject may be eligible to apply for supplementary assessment.

Percentage range: 45%-49%.

2 – Fail

Work provides evidence of minimal learning in relation to subject learning outcomes.

Percentage range: 25-44%.

1 - Low Fail

Work provides little or no evidence of learning in relation to subject learning outcomes.

Percentage range: less than 25%.

6. Finalised Results

E - Exempt – specified advanced standing is granted.

K - Withdrawn Fail – student cancels their enrolment in the subject after the published withdrawal date for the relevant teaching period.

7. Unfinalised Results

SA - Supplementary Assessment - supplementary assessment granted.

DA - Deferred Assessment - deferred assessment granted.

8. Grading system – awards with distinction

Awards with distinction may be awarded in undergraduate courses as designated in the accredited curriculum, to recognise meritorious achievement. The following grade point average (GPA) calculation is used in determining eligibility for awards with distinction GPA of 5.5 for undergraduate courses.

9. Grade point average

The grade point average (GPA) is a simple numerical index which summarises the student's academic performance in a course and over the duration of the student's enrolment in the

course. The GPA is reported on the Statement of Academic Record.

Two values of the GPA are given: the GPA for the semester and the GPA in the course.

GPA =	sum of (credit points of subject X numeric value of grade for that unit)
	sum of credit points of subject(s)

The GPA calculation includes all attempts at units which are awarded a numeric grade or the result "K" (Withdrawn-Fail) which is converted to a 1.

The following are not included in the GPA calculation

- unfinalised results
- subjects undertaken at another institution
- subjects where the status recorded is "E" (Exempt).